

Executive Registry

30 December 1977  
IC-77-4647

77-12104

MEMORANDUM FOR: Chairman, National Foreign Intelligence Board

VIA : Acting Vice Chairman, National Foreign Intelligence Board

FROM :  Deputy Executive Secretary

SUBJECT : IC Award Ceremony

1. Action Requested: None; the attached scenario for the award ceremony on 10 January is forwarded for your information only. The arrangements differ from previous Community award ceremonies at which you have presided. The location has been changed and the scale reduced in order to accommodate, on short notice, the wishes of the two recipients, each of whom requested a presentation before 12 January in order that family members visiting from out of town could attend.

The scenario will also be provided to NFIB Principals and the award recipients.

25X1

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Attachment:  
As Stated

25X1  
7 JAN 1978

*I'd like to make remarks  
just before each citation - pls give  
me data on what they did Stan*

Scenario for Award Ceremony - 10 January 1978

The ceremony will take place at 1315 hours in the NFIB Conference Room (6W02) of the Community Headquarters Building, 1724 F Street, N.W., Washington, D. C. The Director of Central Intelligence, Admiral Stansfield Turner, U.S. Navy, will preside.

25X1 The two award recipients, [redacted], and [redacted] and their families, will assemble in the reception area on the sixth floor of the Community Headquarters Building. The NFIB Principals and guests of the recipients will take their places in the conference room. The recipients and their families will be introduced to Admiral Turner and together they will enter the conference room at 1315 hours.

25X1

25X1 [redacted] will receive his award first. He and his family will be asked to stand in front of the sideboard in the conference room. Admiral Turner will present the certificate and Mr. Elder will read the citation. [redacted] will then exchange places with the [redacted] family. 25X1 Admiral Turner will pin the medal on [redacted] while Mr. Elder reads the certificate.

25X1

Admiral Turner will address the audience. Following the ceremony, ~~the NFIB meeting will commence.~~ The recipients and their guests will be free to mingle in the reception area outside the conference room.

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Amend "K"